

**GLENSHIRE DEVONSHIRE RESIDENTS ASSOCIATION  
FACILITY RENTAL AGREEMENT**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Member Unit #: \_\_\_\_\_ Lot #: \_\_\_\_\_

Type of Function: \_\_\_\_\_ Group Size: \_\_\_\_\_ (100 Maximum)

Date of Rental: \_\_\_\_\_ Time: \_\_\_\_\_

Rental Charge \$ \_\_\_\_\_ Deposit Charge \$ \_\_\_\_\_

Staff Charge \$ \_\_\_\_\_ Total Charges \$ \_\_\_\_\_

These rates are for a total of \_\_\_\_\_ hours rental time. Parties are not to exceed 12:00 midnight.

	<u>Occupancy</u>	<u>Fee Per Hour</u>	<u>Deposit</u>
Members - Private	100	\$30	\$500
Youth Groups	100	\$25	\$300
Public-Non Profit	100	\$25	\$300
BBQ Gazebo	50	\$20	\$100

Special rates must be arranged with the General Manager. Staff charges of \$25 per hour are not included, and may be an additional cost depending on the time and size of the function.

Please check the following items that will occur at the function:

Stereo Music _____	Live Music _____	Decorations _____
Food Catered _____	Food by Renter _____	Liquor _____
Beer _____	Wine _____	Other _____

Other set up information: \_\_\_\_\_

1. **SMOKING IS PROHIBITED INSIDE ALL CLUBHOUSE FACILITIES** \_\_\_\_\_ initials
2. **Alcoholic beverages may not leave the clubhouse or deck areas. No drinking on the front deck, ramp, lawn or parking lot.** \_\_\_\_\_ initials
3. Access Ramp is to be used for unloading and loading of all equipment.
4. All music must be contained inside the clubhouse after 9 p.m.
5. No parking on cement walkways or lawns.
6. No glass allowed outside or on any deck.
7. Pool, tennis courts are not included in the rental agreement.
8. All damages must be disclosed immediately to staff or documented on check out form.
9. All cleaning must performed immediately following event.

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC., hereinafter referred to as "THE ASSOCIATION," and applicant as noted above under applicant information, hereinafter referred to as "Renter."

The Association, as the owner of certain real property commonly known as the GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION CLUBHOUSE, Truckee, California, and items of personal property, hereby agrees to rent said Clubhouse facility to Renter under the following terms:

1. Rental period is for the date and time as mentioned under rental information above.

2. Renter agrees to post a cleaning and security deposit in the sum of \_\_\_\_\_ concurrently with the execution of this Agreement. This cleaning and security deposit is refundable if the premises are returned to the Association free of damage and adequately clean in the opinion of the staff of the Association. In the event that the premises are damaged or premises are not cleaned after use, the Association shall retain such actual sums expended to repair the damage or to clean the premises and remainder shall be returned to the Renter. **Cleaning fees are charged at \$50 per hour.** If the damage exceeds the sum of the deposit, the Renter shall be financially responsible for all such damage and the provisions of the paragraph are "NOT" to be construed as limiting the financial responsibility of the Renter to the deposit amount.

3. Renter agrees to pay the Association the above sum of money as consideration for the use of the premises and facilities.

4. A Certificate of Insurance may be required in the amount of \$300,000.

5. It is also understood that the Association shall be allowed to have present during the Renter's use, a minimum of one staff member or Director of the Association.

6. Renter is required to be in attendance at all times and agrees to be responsible for actions of all guests, invited or not.

7. Failure to comply with the request or instruction of the Glenshire Residents Association staff may result in immediate expulsion from the facility and/or forfeiture of fees and/or deposits.

8. Glassware of any kind is prohibited outside the main building.

9. **SMOKING IS PROHIBITED INSIDE ALL CLUBHOUSE FACILITIES.**

10. Renter is responsible to abide by all facilities rules and regulations, and the following special restrictions:

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11. Renter agrees to cancellation policy and charges. The cancellation policy is a \$25 charge for functions canceled with a 14 day notice and \$50 charge for functions canceled less than 14 days.

12. The Association shall not be responsible for injuries or damages occurring to Renter or the Renter's guests, as a result of the Renter's or guest's own negligence, in any degree whatsoever, and Renter further agrees to hold harmless the Association from all damages incurred by the Association by reason of the Renter's or the Renter's guest's own negligence, in any degree whatsoever, and further agrees to defend the Association from all actions brought against the Association for damages for injuries sustained by the Renter or the Renter's guest.

13. In the event that either party hereto shall commence any legal action or proceeding, for enforcement of the foregoing Agreement, the party prevailing in said action will pay a reasonable attorney's fee to be fixed by the Court. As used herein, the "party prevailing" means the party in whose favor final judgement is rendered.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

GLENSHIRE DEVONSHIRE RESIDENTS ASSOCIATION, INC.,  
15726 Glenshire Drive  
Truckee, CA 96161  
Office: 530-587-6202  
Fax: 530-587-7045

Renter: \_\_\_\_\_

Staff: \_\_\_\_\_